

RIVERSIDE TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
November 11, 2021

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, November 11, 2021 at 7:00 p.m., in the Elementary Cafeteria.

Present were: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho, R. Wallace, B. Winerling, M. Adams and R. O'Brien

Absent were: None

Dr. Parker led the flag salute.

Mr. O'Brien announced that adequate notice of the meeting had been given to the public by notifying the Burlington County Times and the Courier Post on January 13, 2021 and posted at the Riverside Town Hall.

CORRESPONDENCE-None

Mr. Adams provided an update of vaccination and fall sports season.

Mrs. Wawrzyniak presented information on Care Solace. A representative joined the board meeting via zoom to provide an overview of what Care Solace can offer to students and staff.

STUDENTS OF THE MONTH

Mr. Shumway, Ms. Follis and Mr. Pae introduced the following students of the month:

Elementary-Destiny Gondres, 3rd grade; Raven Latorres, 4th grade; Ella Blank, 5th grade.

Middle School- Faith Lallo, 6th grade, Kylee Ryan, 7th grade; Sarah Dill, 8th grade.

High School-Nailah Da Sila, 9th grade; Theodore Hawkins, 10th grade; Ashlee Grabov, 11th grade; Blaine Fitzgerald, 12th grade.

GOOD NEWS

Mrs. Milch stated the JROTC Color Guard presented the colors at the Hainesport Veterans Day Memorial Celebration. The Burlington County Scholastic League All Starts are: Cross Country—Freedom Division Girls' First Team: Sydney Greenidge, Freshman, Second Team: Taylor Dill, Senior. Boys' Second Team: Elyas Freese, Senior. Boys' Soccer—Freedom First Team: Christopher Rottinger, Senior, Douglas Aucay Junior, Second Team: Eric Jones, Senior, Matthew Marinella, Senior, Willy Arias Yunga Junior. Field Hockey—Freedom First Team: Joelle McElroy, Senior, Olivia Lima Pinho, Senior, Gracie Iwanicki, Senior, Gwenn Farrell, Junior, Abigail McCall Freshman, Second Team: Tiffany Tolomeo, Senior, Murfiejo Shedaker, Junior, Ivanelys Ramos-Lopez, Sophomore, Carlynn Venetz, Sophomore, Victoria Iwanicki, Freshman. That is 10 players on Coach Jennifer Hunter's Team. Girls' Soccer—Patriot, Second Team: Emily Pinho, Junior. Football All Stars will be released at a later date.

APPROVAL OF MINUTES

On the motion by Mrs. Pinho, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Board Workshop Meeting and Regular Board Meeting held on October 14, 2021.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

APPROVAL OF FINANCIAL REPORTS

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (September 30, 2021), the Treasurer's Report (September 30, 2021), the Cafeteria Financial Report (September 30, 2021), the student Activity Financial Report (September 30, 2021), Athletic Council (September 30, 2021) and the Budget Status Report (September 30, 2021), as attached.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

APPROVAL OF BILLS

On the motion by Mr. Jenkins, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of November 2021 bills for the Board of Education and the Cafeteria as attached.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

BUSINESS & FINANCIAL

Transfer

On the motion by Mrs. Pinho, seconded by Mrs. Winerling, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such a transfer, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfer:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11.190.100.610.0.02.00	11.150.100.320.0.02.00	\$ 32.68
20.218.200.610.0.01.00	20.218.400.732.0.01.00	\$24,565.00

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

Fire Drill and Security Report

On the motion by Mrs. Pinho, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the October Fire Drill Report, submitted by Marc

Ballantyne, Fire Marshal and the Security Drill Report, submitted by Robert O'Brien, School Safety Specialist, as attached.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

Comprehensive Maintenance Plan

On the motion by Mrs. Pinho, seconded by Mrs. Winerling, and carried unanimously, **Whereas** the Department of Education requires New Jersey School Districts to submit three year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and **Whereas** the required maintenance activities as listed in the attached document for the various school facilities of the Riverside Township Board of Education are consistent with these requirements, and **Whereas** all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, **Now Therefore Be It Resolved** that the Riverside Township Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Riverside Township Board of Education in compliance with the Department of Education requirements.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

COVID-19 Safety Coordinator

On the motion by Mrs. Pinho, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby appoints Robert O'Brien as COVID-19 Safety Coordinator for the 2021-2022 school year.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

Pennoni Associates Inc. Agreement

On the motion by Mrs. Pinho, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby affirms the professional services agreement with Pennoni Associates Inc., to provide a school buildings and grounds drainage survey and additional services, per the attached agreement.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

Burlington County Cooperative Pricing system #4-BUCCP 2021-2025

On the motion by Mrs. Pinho, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Resolution for Member Participation with the

Burlington County Cooperative Pricing System (4-BUCCP) for the provision of commodities within, per attached resolution.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

PERSONNEL

Staff Development

On the motion by Mrs. Pinho, seconded by Mr. Jenkins, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2021-2022 school year, as attached.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

School Club

On the motion by Mrs. Pinho, seconded by Mr. Jenkins, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the H.E.R.O.I.C. 2.0 Club for Riverside Middle School, with **Jaclyn Leone** as its advisor.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

Federal Family Leave-Intermittent

On the motion by Mrs. Pinho, seconded by Mr. Jenkins, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the intermittent unpaid Federal family leave request for **Jerry Carucci**, Custodian, for the 2021-2022 school year.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

New Jersey Family Leave

On the motion by Mrs. Pinho, seconded by Mr. Jenkins, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid New Jersey family leave request from the employee listed below, for the period indicated:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>
Casey Craig	ES Pre-K Teacher	February 9, 2022-May 2, 2022

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

Resignation

On the motion by Mrs. Pinho, seconded by Mr. Jenkins, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation for the purposes of retirement, from **Monica Cimorelli**, Playground/Cafeteria Aide, effective December 1, 2021.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

New Employees

On the motion by Mrs. Pinho, seconded by Mr. Jenkins, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff members for the 2021-2022 school year, as recommended by the Superintendent:

1. **Sara Coe**, Elementary School Playground/Cafeteria Aide, at the hourly rate of \$13.00, start date of December 1, 2021, for the 2021-2022 school year.
2. **Keli Franchi**, Elementary School Instructional Ambulatory Aide, at the hourly rate of \$19.60, start date of November 15, 2021, for the 2021-2022 school year.
3. **Dylan Helms**, Custodian, at the 2021-2022 contract salary of \$47,224 (Step 0), prorated start date of November 29, 2021, for the 2021-2022 school year, pending fitness for duty results.
4. **Tara Johnson**, Elementary School Instructional Ambulatory Aide, at the hourly rate of \$19.60, start date of November 15, 2021, for the 2021-2022 school year.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

Winter Coaches

On the motion by Mr. Jenkins, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following winter coaches for the 2021-2022 school year, at the contract salaries listed.

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Basketball Freshman Boys Coach	Donald Jack	\$6,046
Basketball Middle School Girls Coach	Kimberly Kirkpatrick	4,575

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

Curriculum Writing

On the motion by Mr. Jenkins, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff members for curriculum writing hours listed, at the 2021-2022 contract rate of \$30.31 per hour.

<u>Employee</u>	<u>Hours</u>	<u>Curriculum</u>
Emily Young	12 (not to exceed)	K-1 Social Studies
Nicole Barbich	12 (not to exceed)	2-3 Social Studies
Michelle McGill	12 (not to exceed)	4-5 Social Studies
Regina Morris	12 (not to exceed)	6-8 Social Studies
Richard Gilmore	3 (not to exceed)	K-2 Health (Revision)
Richard Gilmore	3 (not to exceed)	3-5 Health (Revision)
Richard Gilmore	3 (not to exceed)	6-8 Health (Revision)
Richard Gilmore	3 (not to exceed)	K-2 Physical Education (Revision)
Richard Gilmore	3 (not to exceed)	3-5 Physical Education (Revision)
Richard Gilmore	3 (not to exceed)	6-8 Physical Education (Revision)
Brittany Quiring	3 (not to exceed)	HS-Social Studies-World History (Revision)
Brittany Quiring	3 (not to exceed)	HS-Social Studies-US I History (Revision)
Brittany Quiring	3 (not to exceed)	HS-Social Studies-US II History (Revision)
Michael Napolsky	3 (not to exceed)	HS Science-Chemistry (Revision)

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

After School Academy

On the motion by Mr. Jenkins, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff members as teachers in the After School Academy, paid with ESSER-II funds, for the 2021-2022 school year, at the rate of \$48.35 per hour.

<u>Fall Teachers</u>	<u>Spring Teachers</u>	<u>Substitute</u>
Kirby Watters	Kirby Watters	Devi James
Emily Young	Emily Young	
	Cheryl Hansberry	

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

Substitute Rate

On the motion by Mr. Jenkins, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the rate of pay, per day, for the following long term substitute for the period indicated:

<u>Substitute</u>	<u>Employee</u>	<u>Rate</u>	<u>Dates</u>
Stefanie Puigdollers	Casey Craig	\$100	Nov. 29, 2021-May 2, 2022

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

Co-Curricular Position

On the motion by Mr. Jenkins, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following co-curricular position for the 2021-2022 school year, at the contract salary listed.

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Sports Night Advisor	Amanda Smith	\$2,977

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

Federal Family Leave (Extension)

On the motion by Mr. Jenkins, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid Federal Family leave extension request from the employee listed below, for the period indicated.

<u>Employee</u>	<u>Position</u>	<u>Dates</u>
Stephanie Aubrey	ES 1 st Grade Teacher	December 10, 2021-January 10, 2022

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

Leave Request (Extension)

On the motion by Mr. Jenkins, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence extension request for the employee listed below, for the period indicated:

<u>Employees</u>	<u>Position</u>	<u>Dates</u>
Anastasia Lindenman	PT Pre-K Aide	November 22, 2021-June 20, 2022

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling
Nay: 0
Carried

Substitute Rate

On the motion by Mr. Jenkins, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the rate of pay, per day, for the following long term substitute for the period indicated:

<u>Substitute</u>	<u>Employee</u>	<u>Rate</u>	<u>Dates</u>
Anastasia Lindenman	Heather Sommers	\$100	Nov.22, 2021-Jan. 10, 2022
Anastasia Lindenman	Georgia Monschein	\$100	Feb. 7, 2022-Jun. 20, 2022

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winering
Nay: 0
Carried

STUDENTS

Field Trips

On the motion by Mr. Jenkins, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2021-2022 school year, as attached.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winering
Nay: 0
Carried

Fundraisers

On the motion by Mr. Jenkins, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2021-2022 school year, as attached.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winering
Nay: 0
Carried

HIB

On the motion by Mr. Jenkins, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying Report for November 2021, as attached.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winering
Nay: 0
Carried

Home/Bedside Instruction

On the motion by Mr. Jenkins, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following home/bedside instruction, for the 2021-2022 school year:

<u>ID#</u>	<u>From</u>	<u>To</u>
231045	October 23, 2021	December 20, 2021
240185	November 1, 2021	To Be Determined
260188	October 14, 2021	To Be Determined
290170	November 8, 2021	December 9, 2021
300035	October 14, 2021	To Be Determined

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling

Nay: 0

Carried

Exchange Student

On the motion by Mr. Jenkins, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the enrollment, at Riverside High School, for a Youth for Understanding-USA exchange student from Germany, for the 2022-2023 school year. This student will be residing in Riverside with Mr. Ted Rothstein.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling

Nay: 0

Carried

HIB – Training and Programs

On the motion by Mr. Jenkins, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the reporting on HIB incidents, affirmed incidents of HIB, and trainings and programs for the time period of January 1, 2021–June 30, 2021, period #2.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling

Nay: 0

Carried

PROGRAM

Nursing Services Plans

On the motion by Mrs. Pinho, seconded by Mrs. Winerling, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the 2021-2022 Nursing Services Plans for Riverside Middle/High School and for Riverside Elementary School, as presented.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling

Nay: 0

Carried

POLICY

One Reading

On the motion by Mrs. Pinho, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby suspends Bylaw 0131 that requires two readings, to adopt the list of policies with one reading, as presented.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling

Nay: 0

Carried

First Reading

On the motion by Mrs. Pinho, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the first reading of the new and revised policies and regulations, as presented.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling

Nay: 0

Carried

Second Reading

On the motion by Mrs. Pinho, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the second reading of the new and revised policies and regulations, as presented.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling

Nay: 0

Carried

FACILITIES

Facility Use

On the motion by Mrs. Pinho, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use request for the 2021-2022 school year, as attached.

VOTE-Aye: D. Graf, W. Greiner, C. Jenkins, S. Koka, T. McElroy, M. Mongon, S. Parker, M. Pinho,
R. Wallace, B. Winerling

Nay: 0

Carried

COMMITTEE REPORTS

PERSONNEL & EMPLOYEE RELATIONS – No Report

FINANCE & INSURANCE – No report

BUILDINGS & GROUNDS –No Report

ATHLETICS – No report

CURRICULUM – No Report

SAFETY & SECURITY – No Report

STUDENT GOVERNMENT – No Report

DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS – No Report

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION – No Report

DELANCO REPRESENTATIVE – Mr. Jenkins reported the Delanco Board virtually met and will remain virtual until at least March.

Acknowledgement of Visitors – None

ADJOURNMENT

On the motion by Mr. Greiner, seconded by Mrs. Pinho, and carried unanimously, the meeting was adjourned at 8:01 p.m.

Respectfully submitted,

Robert O'Brien
Board Secretary